

MINUTES

Regular Meeting

BOARD OF TRUSTEES

Vernon College

May 10, 2017

The Board of Trustees of Vernon College met on Wednesday, May 10, 2017, at 11:30 a.m. in the *Board Room* of the *Osborne Administration Building*, Vernon, Texas, with the following present: Dr. Todd Smith, Chairman and Mrs. Vicki Pennington, Secretary. Other board members in attendance were, Mr. Irl Holt, Mrs. Anne Spears and Mrs. Joanie Rogers. Absent were Mr. Norman Brints, Vice-Chairman and Mr. Bob Ferguson, member.

Others present were Dr. Dusty R. Johnston, President, and Deans Garry David, Joe Hite, and Jim Nordone. Also present were Ms. Michelle A. Alexander, Director of Institutional Advancement/Executive Director, Vernon College Foundation; Mrs. Betsy Harkey, Director of Institutional Effectiveness; Mrs. Shana Drury, Associate Dean of Instructional Services; Mr. Kevin Holland, Director of Campus Police; Mrs. Ivy Harris, ERP/SIS Coordinator; Mrs. Melissa Elliott, Director of Financial Aid; Mrs. Holly Scheller, Coordinator of Marketing and Community Relations; Mrs. Mindi Flynn, General Ledger Accountant; and Ms. Mary King, Administrative Secretary to the President. Guest present was Mr. Daniel Walker of *The Vernon Daily Record*.

Chairman Smith called the meeting to order at 11:30 a.m.

Consent Agenda

Mrs. Pennington made the motion, seconded by Mrs. Rogers, to approve the Consent Agenda containing the *Minutes of the April 12, 2017 Regular Board Meeting* and the *President's Monthly Travel Expense Report*. The motion carried unanimously.

Action Item A – Dean David presented the *Financial and Investment Reports as of April 30, 2017*. Mrs. Spears made the motion, seconded by Mr. Holt, to approve the report as presented. The motion carried unanimously.

Action Item B – Mr. Holt made the motion, seconded by Mrs. Rogers, to approve the *Proposal to Enhance Vernon College Police/Security/Safety Personnel* as presented. The motion carried unanimously.

Action Item C – Mrs. Rogers made the motion, seconded by Mrs. Spears, to approve the *Student Loan Servicing Contract* with Panhandle-Plains Management and Servicing Corporation (PPMSC) to provide student loan default prevention services, as presented. The motion carried unanimously.

Action Item D – Mrs. Spears made the motion, seconded by Mrs. Rogers, to approve to *Reestablish the Ability to Invest in TEX POOL* as presented. The motion carried unanimously.

Action Item E – Mrs. Pennington made the motion, seconded by Mr. Holt, to approve of the *Cooperative Purchasing Agreement with McLennan Community College* in order to utilize the vendor Sensability for continuing education industrial training, as presented. The motion carried unanimously.

Public Comment – No one was present to make comments.

President's Report/Board Discussion Items

Foundation Meeting Report – Dr. Smith reported the Vernon College Foundation Board of Directors met for their Quarterly Meeting on April 20, 2017. The Directors voted Joe Chat Sumner as an Honorary Member. Mrs. Holly Scheller, Coordinator of Marketing and Community Relations presented an update to the Foundation Board about the Foundation's 2016 Advertising Grant awarded to the College last July. Monica Wilkinson, Project Coordinator of the USDA Farmer's Market Grant, gave an overview of the activities conducted. This is a three-year grant for the Red River Valley area to promote local food and farmer's markets. Criquett Lehman, Student Success Pathway Director, reported on the Title III Grant,

particularly the Peer Mentor Program. Last July the Foundation made a grant to provide 2016-2017 stipends to the peer mentors. Dean David gave the financial report and Dr. Johnston gave his presidents report. Michelle Alexander gave the philanthropic report and mentioned the Foundation will again participate in the Texoma Day of Giving with the funds going towards the Chaparral Senior Center.

Budget update – Dr. Johnston presented Draft 2 of the Budget for fiscal year 2017-2018. The budget is 500,000 out of balance. Based on the pre-certified tax values, we were down a little bit, but our current rate going in to the effective tax rate could go up a little. The College will continue to look at the current budget for additional cuts, if needed. The President informed the Board that he plans to send them comparison data covering a 10-year history of key costs and revenues.

SACS COC update – Mrs. Harkey presented the Countdown to Completion timeline of the SACSCOC Compliance Certification Calendar. She stated that the College is actually applying for renewal of our accreditation with SACSCOC. The big picture of the process is continuous improvement. She reviewed the 2017-2018 calendar with dates of the annual meeting and visits.

TASB Policy Update 32 – Dr. Johnston stated it is time to review the TASB policy update and every year it seems to grow with more updates to review. Our routine is to look at the legal policies and a more condensed section of the policy will be available at the next meeting.

July Board Retreat – Dr. Johnston reminded the board that the agenda for the July 12 board retreat is tentative and is open to any feedback from the members. It is open to change if there is anything of interest that needs to be added.

Dr. Johnston presented the Reminder of Upcoming Events

- A. Board member discussion/input
- B. 2017-2018 Budget update – draft 2
- C. SACSCOC update – Exhibit
- D. 2016-2017 Athletic Scholarship Award report – Exhibit
- E. TASB Policy Update 32 discussion
- F. Board Retreat – July 12, 2017 – 8:30 a.m.
- G. Reminder of upcoming events:
 - (1) Vernon College Commencement – May 13 @10:30 am – Wilbarger Auditorium
 - (2) Vernon ISD Scholarship Banquet – May 22, 2017 @ 6:00 pm – Vernon High School
 - (3) Vernon College Police Academy Graduation – June 1, 2017@ 6:30 pm – CCC
 - (4) Community College Association of Texas Trustees conference – June 2-3, 2017 – San Antonio
 - (5) Continuing Education Programs Completion Ceremony – June 7, 2017@ 6:00 pm – Wichita Falls
 - (6) Board of Trustees meeting – June 14, 2017 – Board Room

Dr. Johnston presented the Philanthropic Report/Outside Grants Report.

Dr. Johnston presented the Employee's Forum meeting minutes.

Mrs. Spears made the motion, seconded by Mrs. Rogers, to approve the Vernon College Personnel Action changes as recommended by the President and detailed on item six personnel information sheet. The motion carried unanimously.

- A. Internal Transfer
 - (1) Lashaunda Spurgeon, *from* Assistant Volleyball Coach – Vernon *to* Head Volleyball Coach, effective April 17, 2017 with a salary of \$40,446
- B. Resignation
 - (1) Amanda Lehman, Counselor – Vernon Campus, effective May 12, 2017
 - (2) Lailani Maile, Head Volleyball Coach – Vernon, effective May 31, 2017
- C. Consider Reappointment of Coaches/Assistant Coaches for 2017-2018
 - (1) Coaches/Assistant Coaches Reappointments

Closed Session: Mrs. Rogers made the motion, seconded by Mrs. Pennington, to go into closed session at 12:30 p.m. in accordance with the Texas Open Meetings Act, Texas Government Code, Subchapter 551.074, to discuss personnel or other items under this section of the Texas Government Code, Texas Open Meetings Act. The motion carried unanimously.

Open Session: Mrs. Rogers made the motion, seconded by Mr. Holt, to reconvene at 1:55 p.m. in open session. The motion carried unanimously.

No Action

There being no further business, Dr. Smith adjourned the meeting at 2:10 p.m.



Dr. Todd Smith, Chairman



Mrs. Vicki Pennington, Secretary